



**Al-Iman School
(National Junior Honor Society)**

3020 Ligon Street, Raleigh, North Carolina 27607
Telephone: (919) 821-1699, Fax (919) 821-2988
<http://alimanschool.org>



AL-IMAN SCHOOL NJHS CHAPTER BYLAWS

Chapter of the National Junior Honor Society

Adopted: April 27, 2016

ARTICLE I: NAME

The name of this chapter shall be *Al-Iman School Pathway* the Chapter of the National Junior Honor Society of Al-Iman School.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character and citizenship in students of Al-Iman School.

ARTICLE III: POWERS

Section 1. This chapter operates under the direction of and in full compliance with the NJHS National Constitution. See www.nhs.us/constitutions.

Section 2. The chapter adviser is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 3. Final authority on all activities and decisions of the chapter resides with the school principal. (See Article V, Section 1 of the National Constitution.)

Section 4. Nondiscrimination. Our chapter of NJHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, ancestry, national origin, gender, and *aqeedah*ⁱ

This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

ARTICLE IV: MEMBERSHIP

Section 1. Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, character, and citizenship.

Section 2. Membership in this chapter shall be known as active, honorary, and alumni. Active members become alumni members at graduation. Honorary members are selected at the discretion of the faculty council. Alumni and honorary members have no voice or vote in chapter affairs.

Section 3. Eligibility:

a. Candidates eligible for selection to this chapter must be in the second quarter of sixth grade or members of the seventh, or eighth grade class.

1. To be eligible for selection to membership in this chapter, the candidate must have been enrolled in Al-Iman School for a period equivalent to one quarter.
2. Candidate must maintain A or A/B honor roll for two consecutive quarters within the academic year.
3. Candidate must score 32 point or above on faculty council observation report. (FCOR).
4. Candidate must write an essay expressing why they are interested in being a member of NJHS.
5. Al-Iman School student must achieve all three requirements before being considered a candidate for NJHS (i.e. A or A/B honor roll, 70% or above on MAP testing and at least 32 points or more on FC observation report.

d. Upon meeting all eligibility requirements and standards, candidates shall then be considered for induction.

ARTICLE V: SELECTION OF MEMBERS

Section 1. The initial selection of members to this chapter shall be by nomination of all Middle School faculty members. Students nominated to must receive three nomination or more to be considered a candidate for NJHS. After student is nominated the faculty council will review all eligible requirement outlined in Article IV section 3.

Section 2. The selection of active members shall be held once a year during the second quarter of the academic school year.

Section 3. Prior to the final selection, the following shall occur:

1. Students' academic records shall be reviewed to determine scholastic eligibility.

2. All students who are eligible scholastically shall be notified and asked to complete and submit the candidate information form and essay expressing reasons for desiring to be a member of NJHS.
3. The faculty council members shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter adviser. (Sample forms can be found in Chapter 4.)
4. The faculty council shall review the candidate information forms, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership. Candidate will not be eligible for NJHS if they possess one or more demerits.
5. Candidates become members when inducted at a special ceremony. A candidate who does not attend the NJHS induction ceremony without a valid excuse written by parent(s) addressed to FC members will not be considered a member of our chapter.
6. An active member of the National Junior Honor Society who transfers from this school will be given an official letter indicating the status of his/her membership.
7. An active member of the National Junior Honor Society who transfers to this school will be automatically accepted for membership in this chapter upon receiving a letter from the previous school. The faculty council shall grant to the transferring member one quarter to attain the membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain his/her membership.

ARTICLE VI: OBLIGATIONS OF MEMBERS

Section 1. Annual dues for this chapter shall be \$20.00. Dues will be payable to the chapter at the beginning of every academic year.

Section 2. Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall be granted the privilege to wear the emblem adopted by the National Junior Honor Society.

Section 3. Any member who withdraws, resigns, or is dismissed from the chapter shall have the privilege of wearing the emblem to the chapter revoked.

Section 4. All chapter members will be required to maintain a portfolio of their academic, character and community service activity.

ARTICLE VII: OFFICERS

Section 1. The officers of the chapter shall be president, vice president, secretary, and treasurer.

Section 2. Student officers shall be elected at the last meeting of each school year. All returning members in good standing with the chapter are eligible to run for a position as an officer. Any active member can nominate an eligible member as a candidate for office.

Section 3. Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

Section 4. It shall be the duty of the president to preside at the meetings of the chapter, and serve as the official representative of the chapter at school and community functions.

Section 5. The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service.

Section 6. The secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence.

Section 7. The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter

Section 8. Officers and the faculty adviser(s) shall collectively be known as the chapter's executive committee. The executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter. Any action by the executive committee is subject to the review of the chapter members.

ARTICLE VIII: MEETINGS

Section 1. Regular meetings of this chapter shall be scheduled monthly for all NJHS members and twice a month for executive committee officers. Special meetings can be called by the president with approval of the adviser.

Section 2. This chapter shall conduct its meetings according to procedure outlined in Al-Iman School's *Shura Rules of Order*.

Section 3. Members are expected to attend all chapter meetings. Members who miss a meeting without a valid excuse will lose one level point.

Section 4. All official meeting will be posted on the calendar and scheduled after school hours.

ARTICLE IX: ACTIVITIES

Section 1. The chapter shall determine one or more service projects for each year.

Section 2. All members shall regularly participate in these projects.

Section 3. These projects shall have the following characteristics: Fulfill a need within the school or community, have the support of the administration and the faculty, be appropriate and educationally defensible, and be well planned, organized, and executed.

Section 4. Each member shall have the responsibility for choosing and participating in an individual service project that reflects his or her particular talents and interests and is approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute.

Section 5. The chapter shall publicize and promote its projects in a positive manner. (Additional projects or activities that make up the annual program for the chapter can be delineated in this Article.)

ARTICLE X: DISCIPLINE and DISMISSAL of MEMBERS

Section 1. Any member who falls below the standards of scholarship, service, leadership, character, or citizenship may be considered for discipline or dismissal from the Al-Iman School chapter of the National Junior Honor Society. A member is expected to maintain his/her academic standing and take an active role in service and leadership in his/her school and community.

Section 2. If a member's cumulative grade falls below the standards in effect when he/she was selected (A or A/B honor roll, or at least 32 points or more on FC observation report), he /she will be given a written warning and a reasonable time period for improvement. If the grade performance remains below standard at the end of the quarter the student will be subject to further disciplinary action by the faculty council that can include consideration of dismissal from the chapter.

Section 3. Violations of the law or school regulations or two demerits or more can result in immediate consideration for dismissal as a member of NJHS. These violations include, but are not limited to level two and three offenses outlined in Al-Iman School's Student Handbook under discipline policy (page 40 – 48).

Section 4. Offenders of the school conduct code (such as use of profanity, failure to comply with dress code, unexcused absences, excessive tardiness to class, etc.) will receive written warning notification. A conference may be requested by either party (faculty council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.

Section 5. Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

Section 6. In all cases of pending dismissal:

a. The member will receive written notification from the adviser/faculty council indicating the reason for consideration of dismissal.

b. The member will be given the opportunity to respond to the charge(s) against him/her at a hearing before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the National Constitution). The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face- to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.

c. The results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.

d. The faculty council's decision may be appealed to the building principal and afterwards according to provisions of the school district discipline policies.

e. A member who is dismissed or resign may never again be considered for membership in the National Junior Honor Society.

Section 7. In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.

ARTICLE XI: POINT LEVEL SYSTEM

Section 1. Al-Iman school will measure the active participation of our NJHS member by monitoring a point level system. This system will award members a number of points for their active participation in Quran memorization, community service, workshops and special projects.

Section 2. An awards and recognitions ceremony will be conducted once a year to highlight the active participation of chapter members.

Section 3. Specific activity and points can be viewed in Al-Iman School's point level chart.

ARTICLE XII: RATIFICATION, APPROVAL, and REVIEW.

Section 1. These bylaws will be approved upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the faculty council, and approval by the administration.

Section 2. These bylaws shall be reviewed and, if necessary, revised within five years from the date of approval noted on this document.

ARTICLE XIII: AMENDMENTS

These bylaws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to members at least one month prior to the vote. The

exceptions are Articles V and X, which are developed by the faculty council with the approval of the principal (selection and discipline).

(Note: It is recommended that the ratification and amendment articles be the final articles. It is acceptable for the chapter to insert additional articles.)

ⁱ Aqeedah refers to those matters, which are believed in, with certainty and conviction, in one's heart and soul. They are not tainted with any doubt or uncertainty.